

Sample # S-07

Date:

To
The Controller of Examinations
University of Asia Pacific
74/A, Green Road, Dhaka-1215
Bangladesh.

Subject: Authorization Letter for Duplicate Provisional Certificate.

Dear Sir,

I Mr./Mrs.....
do hereby authorize Mr./Mrs.
National ID Card No. to
collect my Duplicate Provisional Certificate on my behalf.

You are therefore, requested to handover the Duplicate Provisional Certificate.

His/her two specimen signatures are attested below:

1.

2.

Thanking you in anticipation.

Attested

.....
Signature

Name:

Registration No.

--	--	--	--	--	--	--	--	--	--

Program:

Mobile Number:

Signature of applicant

Attachment:

- 1. Copies of NIDs (both student and representative)
- 2. Delivery Receipt