



Application Form for Attestation of Certificate and Transcript

Application form is available at the department/also in the website.
Please submit this form to office of the Controller of Examinations

Student Information

Application for attestation (please ✓ mark)	<input type="checkbox"/> Transcript <input type="checkbox"/> Provisional Certificate <input type="checkbox"/> Original Certificate
Name (as per last degree certificate)	
Registration No:	
Department :	
Programme:	
Emergency Contact Number :	

Attached: 1. Photocopy of Certificate and Transcript

2. Original Money receipt (fee for per set Transcript Tk. 200.00 and per copy Certificate Tk. 200.00)

Signature of the Student _____

Date: _____

FOR OFFICE USE

Submission Date	Tentative Date of Delivery	Received by

		Counter representative

1	_____
	Controller of Examinations

Student Information

Student Name :
Registration No:
Department:



Student Copy

ATTESTATION OF CERTIFICATE AND TRANSCRIPT

(Examinations Office: 74/A, Green Road, Dhaka- 1215, Phone: 58157091-4 – Ext. 145)

Submission Date	Tentative Date of Delivery from Exam. office	Received By

		Counter representative

NB.:
Authorization letter is necessary if the student would like to receive the attested copy of Original/Provisional Certificate/Transcript by his/her representative. In such case, submit authorization letter as per sample (sample is available in the website of UAP).
Delivery time: 3:30 pm to 5:00 pm (Sunday to Thursday), Contact number: 58157091-4, Ext. 145, e-mail: examctrl@uap-bd.edu